



Federal Aviation
Administration

FEDERAL AVIATION ADMINISTRATION

OE/AAA®

OBSTRUCTION EVALUATION / AIRPORT AIRSPACE ANALYSIS

DESK REFERENCE GUIDE

SUBJECT: Add Multiple Cases (Off Airport)

**You are required to have a registered e-filing account*

All references to software products remain the protected trademarks of their manufacturers. The instructions in this document may reference Microsoft application(s). This is not meant in any way to express a preference for any particular product since there are many different browsers, programs, and operating systems available to the user. For simplicity only, one brand/product is used in the examples that follow.



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If you've successfully registered, you can use your OE/AAA account to file your Notice of Proposed Construction or Alteration for your Multiple Cases (Off Airport).

This desk reference guide (DRG) addresses e-filing of Multiple Cases (Off Airport) with the following eligible Structure Types:

- Antenna Tower
- Barge Crane
- Billboard
- Bridge
- Building
- Building w/Wind Turbine
- Catenary Wire
- Cell-On-Wheels
- Chimney
- Drilling Rig
- Feasibility Study
- Flagpole
- High Mast Illumination
- Landfill
- Light Pole
- Lighting Study
- Met Tower (non-WT Farm)
- Monopole
- Other w/Antenna
- Other w/o Antenna
- Power Line
- Sign
- Solar Panel
- Solar Tower
- Stack
- Tower
- Transmission Line
- Utility Pole
- Waste Management Facility
- Water Tank
- Workover Rig



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For the following Structure Types, refer to the **Add Multiple Cases (Off Airport) for Wind Turbines / MET Towers (w/WT Farm) Desk Reference Guide (DRG):**

- Lighting Study for Met Tower
- Lighting Study for Wind Turbine
- Met Tower (w/WT Farm)
- Wind Turbine

The following structure types are **INELIGIBLE** for e-filing using the **Import Spreadsheet function**:

- Crane
- Construction Equipment
- Interstate Highway
- Other Traverseway
- Private Road
- Public Roadway
- Railroad
- Waterway

Note: If your structure type is not eligible to use this feature:

- Refer to the **Add New Case (Off Airport)** DRG

The OE/AAA electronic filing (e-file) system allows you to:

- Submit FAA Forms 7460-1 via an electronic data screen.
- Generate maps directly from your account to be submitted electronically with your filing.
- Track the status of your cases as they move through the study process.

From your OE/AAA Portal Page you have:

- Instant access to your determinations, requests for additional information, etc... as they are issued by the FAA.
- The ability to attach surveys, and additional background information directly to your electronic case file(s).



Create a New Multiple Cases Project

To create a new Multiple Cases Project, click the **Add Multiple Cases (Off Airport)** link. This will bring up the *Notice of Proposed Construction or Alteration* Page. Complete each section according to the instructions below.

Click to open **Add Multiple Cases (Off Airport)**

The screenshot displays the OE/AAA Portal Page with the following sections:

- Obstruction Evaluation** (Left Sidebar):
 - Home
 - FAA OE/AAA Offices
 - View Determined Cases
 - View Interim Cases
 - View Proposed Cases
 - View Supplemental Notices (Form 7460-2)
 - View Circularized Cases
 - Search Archives
 - Download Archives
 - Download Correspondence
 - Circle Search for Cases
 - Circle Search for Airports
 - General FAQs
 - Marking/Lighting FAQs
 - Wind Turbine FAQs
 - Discretionary Review FAQs
 - Notice Criteria Tool
 - DoD Preliminary Screening Tool
 - Wind Turbine Build Out
 - Distance Calculation Tool
- OE/AAA Account** (Left Sidebar):
 - Portal Page
 - My Cases (Off Airport)
 - My Cases (On Airport)
 - My Sponsors
 - My Circ Comments
 - Add New Case (Off Airport)
 - Add New Case (On Airport)
 - Add Supplemental Notice (7460-2 Form)
 - Add Multiple Cases (Off Airport)** (highlighted with a blue arrow)
- My Account** (Top Left):
 - Name:
 - User Name:
 - Login Time:
 - IP Address:
 - Actions:
 - What's New
 - OE/AAA System User Guide
 - OE/AAA LAP Etlcr User Guide
 - Update Account Information
 - Change Password
 - Logout
 - Email Notifications:
 - Circularized Case Notification
 - Subscription Preferences
 - Documents:
 - FAA Acronyms
 - Help:
 - OE/AAA Support Desk
 - Phone: 202-560-7500
 - Email: oeaaa_helpdesk@oghtech.com
- Off Airport Construction (includes on Military Airport)** (Top Middle):
 - My Cases (Off Airport) | Add New Case (Off Airport)
 - Add Multiple Cases (Off Airport)** (highlighted with a blue arrow)
 - Add Supplemental Notice (7460-2 Form)
 - My Sponsors | Add New Sponsor
 - Off Airport Contacts
 - My Circ Comments
 - My Cases by Status:

Draft	1
Waiting	0
Accepted	0
Add Letter	1 * Action required
Work in Progress	0
Interim	0
Determined	0
Circularized	0
Terminated	5
All	7
- On Airport Construction (excludes on Military Airport)** (Top Right):
 - Please file all Wind Turbine/Met Towers as Off Airport
 - My Cases (On Airport) | Add New Case (On Airport)
 - My Sponsors | Add New Sponsor
 - Create New Landing Area Proposal (LAP) | My Landing Area Proposals (LAPs)
 - On Airport Contacts
 - Manage Airport Operations Staff
 - My Cases by Status:

Draft	3
Waiting	0
Accepted	0
Add Letter	1 * Action required
Work in Progress	0
Determined	0
Terminated	0
All	4



Notice of Proposed Construction or Alteration - Off Airport

Add Multiple Cases (Off Airport)

In the **Structure Details** section, verify your structure type is eligible to use of this feature; locate your structure type in the Structure Type dropdown menu.

Obstruction Evaluation

Home

FAA OE/AAA Offices

View Determined Cases

View Interim Cases

View Proposed Cases

View Supplemental Notices (Form 7460-2)

View Circularized Cases

Search Archives

Download Archives

Download Correspondence

Circle Search for Cases

Circle Search for Airports

General FAQs

Marking/Lighting FAQs

Wind Turbine FAQs

Discretionary Review FAQs

Notice Criteria Tool

DND Preliminary Screening Tool

Wind Turbine Build Out

Distance Calculation Tool

OE/AAA Account

Portal Page

My Cases (Off Airport)

My Cases (On Airport)

My Sponsors

My Case Comments

Add New Case (Off Airport)

Add New Case (On Airport)

Add Supplemental Notice (7460-2 Form)

Add Multiple Cases (Off Airport)

My Case Transfer History

My Landing Area Proposals (LAP)

Update User Account

What's New

Instructions

Change Password

Logout

Information Resources

FAA Acronyms

Forms

Regulatory Policy

Relevant Advisory Circulars

Survey Accuracy

Light Outage Reporting

Useful Links

State Aviation Contacts

On Airport Contacts

Off Airport Contacts

Notice of Proposed Construction or Alteration - Off Airport

Add a New Project Off Airport - Desk Reference Guide

Add a New Project Off Airport for Wind Turbines - Met Towers - Desk Reference Guide

Sample Spreadsheet

Sponsor (person, company, etc. proposing this action) *

Construction / Alteration Information

* Notice Of: *

* Duration: *

If Temporary: Months: Days: *

Work Schedule - Start: (mm/dd/yyyy) *

Work Schedule - End: (mm/dd/yyyy) *

State Filing: *

* Will your structure transmit frequencies? *

Structure Details

* Structure Type: *

* Nearest City: *

* Nearest State: *

* Description of Location: *

* Description of Proposal: *

Proposed Frequency Bands

Select any combination of the applicable frequencies/powers identified in the Color Void Clause Coalition, Antenna System Co-Location, Voluntary Best Practices, effective 21 Nov 2007, to be evaluated by the FAA with your filing. If not within one of the frequency bands listed below, manually input your proposed frequency(ies) and power using the Add Specific Frequency link.

Add Specific Frequency

Low Freq	High Freq	Freq Unit	ERP	ERP Unit
6	7	GHz	55	dBW
6	7	GHz	42	dBW
10	11.7	GHz	55	dBW
10	11.7	GHz	42	dBW
17.7	19.7	GHz	55	dBW
17.7	19.7	GHz	42	dBW
21.2	23.6	GHz	55	dBW
21.2	23.6	GHz	42	dBW
614	698	MHz	1000	W
614	698	MHz	2000	W
698	806	MHz	1000	W
806	901	MHz	500	W
806	824	MHz	500	W
824	849	MHz	500	W
851	866	MHz	500	W
869	894	MHz	500	W
896	901	MHz	500	W
901	902	MHz	7	W
929	932	MHz	3500	W
930	931	MHz	3500	W
931	932	MHz	3500	W
932	932.5	MHz	17	dBW
935	940	MHz	1000	W
940	941	MHz	3500	W
1670	1675	MHz	500	W
1710	1755	MHz	500	W
1850	1910	MHz	1640	W
1850	1990	MHz	1640	W
1930	1990	MHz	1640	W
1990	2025	MHz	900	W
2110	2200	MHz	500	W
2305	2360	MHz	2000	W
2305	2310	MHz	2000	W
2345	2360	MHz	2000	W
2496	2690	MHz	500	W

* Note: All required information must be entered before importing your spreadsheet data. Structure names should be unique for a given project and structure names should not be updated.

Download Spreadsheet template for loading project - OECaseDataSpreadsheet (Right click and then click on 'Save Link As' to locally save it)

Select file to import Case(s) information: Choose File No file chosen **Read File**

* Note: The data imported from you spreadsheet will be displayed in this section.

Cancel



1. **Download** the **Spreadsheet template** (OECaseDataSpreadsheet) to upload your Multiple Cases (Off Airport) project.

Download Spreadsheet template for loading project - [OECaseDataSpreadsheet](#)

- a. **Download** and **Save** the spreadsheet template locally to your computer:
 - i. **Right click**; then, click '**Save Link As**' to locally save it.
 - b. The template contains **2** tabs (located on the bottom left), **Instructions** and **Data Sheet**.

OECaseDataSpreadsheet
(Instructions)

Column	Case Data	Instructions to complete this Data entry	Alert	Constraint
A	Structure Name	Enter a unique name for each point in your project submission	DO NOT LEAVE BLANK	Limit to 40 Characters alpha and/or numeric only
B	Latitude (DD-MM-SS.SS)	Latitude must be in NAD83, numeric, separated by hyphen and must be entered in whole numbers as degrees, minutes and seconds to the hundredth of a second. Note: If you do not follow this format specifically your import will fail to load your	DO NOT LEAVE BLANK	Must be positive integer. 2 digit-2 digit-4 digit (2 digit decimal 2 digit)
C	Longitude (DD-MM-SS.SS)	Longitude must be in NAD83, numeric, separated by hyphen and must be entered in whole numbers as degrees, minutes and seconds to the hundredth of a second. Note: If you do not follow this format specifically your import will fail to load your	DO NOT LEAVE BLANK	Must be positive integer. Up to 3 digits-2 digit-4 digit (2 digit decimal 2 digit)
D	Site Elevation	Enter the site elevation as a number only above mean sea level expressed in whole feet rounded to the nearest foot. This data should match the ground contour	DO NOT LEAVE BLANK	Must be positive integer. No decimals
E	Structure Height (AGL)	Enter the structure height above ground level (AGL) in whole feet rounded to the next highest foot. The structure height includes anything mounted on top of the structure such as antennas, lightning rods, obstruction lights etc	DO NOT LEAVE BLANK	Must be positive integer. No decimals
F	Requested M&L	Enter the type desired (see options below). The FAA Advisory Circular 707460-1-Obstruction Marking and Lighting is recommended when determining the proper way to light/mark objects affecting navigable airspace	DO NOT LEAVE BLANK	Must copy exactly one of the choices below
G	Current Marking/Lighting	If the structure is existing, enter the current Marking/Lighting. Note: if during import validation the Notice Of Construction you entered is not Alteration or Existing, this field will be 'N/A Proposed Structure' when you submit your project to the FAA	MAY BE LEFT BLANK	Data enter must copy exactly one of the choices below or leave blank.
H	ASN	This column is to be left blank. When the user submits the project, System will automatically update this column with the appropriate ASNs	LEAVE IT BLANK	
I	Prior ASN	If an FAA aeronautical study was previously conducted, enter the prior Aeronautical Study Number. Note: if during import validation the Prior ASN you entered is found to be invalid, this field will be blank when you submit your project to the FAA	MAY BE LEFT BLANK	Must use the following format: 4 digit year-3 Letter Region Code-1-5 digit case number-OE. (**See region codes below) or leave blank.
J	Current AGL	Required for structures being e-filled as existing or alteration. Note: if during import validation the Notice Of Construction you entered is not Alteration or Existing, this field will be blank when you submit your project to the FAA	IF YOU SELECTED NOTICE OF ALTERATION OR EXISTING DO NOT LEAVE BLANK	Must be positive integer. No decimals
K	Site Elevation Comments	Enter site elevation comments if site elevation validation failed but you still want to proceed with your site elevation.	BLANK BY DEFAULT	

2. **Complete your spreadsheet** (based on the Instructions tab).

Instructions

Instructions for preparing your spreadsheet for import to the FAA's OEAAA E-filing System via the Add Multiple Cases (Off Airport) feature.

Select the Data Sheet tab at the bottom of the workbook and enter the case data information to complete your filing with the FAA using the Import Spreadsheet function as specified below.



Your imported data must not exceed 250 rows:

Column	Case Data	Instructions to compete this Data entry	Alert	Constraint
A	Structure Name	Enter a unique name for <u>each point</u> in your Multiple Cases (Off Airport) project submission	DO NOT LEAVE BLANK	Limit to 40 Characters alpha and/or numeric only
B	Latitude (DD-MM-SS.SS)	Latitude must be in NAD83, numeric, separated by hyphen and must be entered in whole numbers as degrees, minutes and seconds to the hundredth of a second. <i>Note: If you do not follow this format specifically your import will fail to load your Multiple Cases (Off Airport) project</i>	DO NOT LEAVE BLANK	Must be positive numbers. 2 digit-2 digit-4 digit (2 digit decimal 2 digit)
C	Longitude (DD-MM-SS.SS)	Longitude must be in NAD83, numeric, separated by hyphen and must be entered in whole numbers as degrees, minutes and seconds to the hundredth of a second. <i>Note: If you do not follow this format specifically your import will fail to load your Multiple Cases (Off Airport) project</i>	DO NOT LEAVE BLANK	Must be positive numbers. Up to 3 digits-2 digit-4 digit (2 digit decimal 2 digit)
D	Site Elevation	Enter the site elevation as a number only above mean sea level expressed in whole feet rounded to the nearest foot. This data should match the ground contour elevations for the site. The OE/AAA system validates all of the e-filer's SE entered and if it passes the National Elevation Data (NED) terrain elevation validation check, the System takes the e-filer to	DO NOT LEAVE BLANK	Must be a positive number. No decimals



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		<p>the Map verify step. E-filers are alerted if the SE does not Pass the NED check. If this occurs, the Filer must either adjust the SE or provide SE comments to explain the discrepancy. The system validates that all of the e-filer's SE (Column D) entered on the imported spreadsheet and alerts when the SE does not Pass the NED validation check. Upon reading the spreadsheet, if the System detects that any of the SE (Column D) FAILS NED validation, the SE data that needs to be fixed is displayed or the filer can include SE comments (Column K). If the e-filer imports a revised spreadsheet with Column K SE comments, the filer is taken to the Map verify step.</p>		
E	Structure Height (AGL)	<p>Enter the structure height above ground level (AGL) in whole feet rounded to the next highest foot. The structure height includes anything mounted on top of the structure such as antennas, lightning rods, obstruction lights etc.</p>	<p>DO NOT LEAVE BLANK</p>	<p>Must be a positive number. No decimals</p>
F	Requested M&L	<p>Enter the type desired (*see options below). The FAA Advisory Circular 70/7460-1-Obstruction Marking and Lighting is recommended when determining the proper way to light/mark objects affecting navigable airspace.</p>	<p>DO NOT LEAVE BLANK</p>	<p>Must copy exactly one of the choices below</p>
G	Current Marking/Lighting	<p>If the structure is existing, enter the current Marking/Lighting. Note: if during import validation the Notice Of Construction you entered is not Alteration or Existing, this field will be 'N/A Proposed Structure' when you submit your Multiple Cases (Off Airport) project to the FAA</p>	<p>MAY BE LEFT BLANK</p>	<p>Data enter must copy exactly one of the choices below or leave blank</p>



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H	ASN	This column is to be left blank. When the user submits the Multiple Cases (Off Airport) project, the System will automatically update this column with the appropriate ASNs	LEAVE IT BLANK	
I	Prior ASN	If an FAA aeronautical study was previously conducted, enter the prior Aeronautical Study Number. Note: if during import validation the Prior ASN you entered is found to be invalid, this field will be blank when you submit your Multiple Cases (Off Airport) project to the FAA.	MAY BE LEFT BLANK	Must use the following format: 4 digit year-3 Letter Region Code-1-6 digit case number-OE. (**See region codes below) or leave blank
J	Current AGL	Required for structures being e-filed as existing or alteration. Note: if during import validation the Notice Of Construction you entered is not Alteration or Existing, this field will be blank when you submit your Multiple Cases (Off Airport) project to the FAA.	IF YOU SELECTED NOTICE OF ALTERATION OR EXISTING DO NOT LEAVE BLANK	Must be a positive number. No decimals
K	Request ADLS	Control device to operate marking/lighting systems on structures. * Only request ADLS if you are proposing the installation and use of an Aircraft Detection Lighting System.	MAY BE LEFT BLANK	
L	Site Elevation Comments	Enter site elevation comments if site elevation validation failed but you still want to proceed with your site elevation.	BLANK BY DEFAULT	



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***Requested Marking/Lighting Options acceptable for spreadsheet import:**

- None
- Red Lights
- Red Lights and paint
- Paint and 24-hour med-strobes
- Paint and a med-dual system
- Spherical markers and red lights
- Spherical Markers
- Dual-red and medium intensity
- Dual-red and high intensity
- White-medium intensity
- White-high intensity
- White Paint/Synchronized Red Lights
- White Paint Only
- Dual medium catenary
- Dual high catenary
- White-medium catenary
- White-high catenary
- Paint day, red flashing twilight & night
- Paint day, med-strobes twilight & night
- Paint day, hi-strobes twilight & night

**** 3 Letter Region Code**

- AAL
- ACE
- AEA
- AGL
- ANE
- ANM
- ASO
- ASW
- AWP



3. Complete your spreadsheet (based on the Instructions tab)

OECaseDataSpreadsheet (Data Sheet)

	A	B	C	D	E	F	G	H	I	J	K	L
1	Structure Name	Latitude (DD-MM-SS.SS)	Longitude (DD-MM-SS.SS)	Site Elevation	Structure Height (AGL)	Requested M&L	Current Marking/Lighting	ASN	Prior ASN	Current AGL	Request ADLS	Site Elevation Comments
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												
23												
24												
25												
26												

4. Select the Data Sheet tab at the bottom of the workbook

- i. Enter your case data information
 - 1. Note: Data can't exceed 250 rows
- ii. Save the finished spreadsheet to your computer.

5. Go back to the Add Multiple Cases (Off Airport) screen

- a. Add the required information.
 - i. Note: Must be entered before importing your spreadsheet data.



Sponsor cannot be blank.
 Notice Of cannot be blank.
 Duration cannot be blank.
 Structure Type cannot be blank.
 Nearest City cannot be blank.
 Nearest State cannot be blank.
 Description of Location cannot be blank.
 Description of Proposal cannot be blank.
Please answer if your structure transmits frequencies

Important: All required fields (indicated with an asterisk *) must be complete to successfully save your Multiple Cases (Off Airport) project. Missing data will result in a warning message identifying the missing required information.



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6. Click **Browse** to select your saved spreadsheet for upload.
7. Click the **“Read File”** button to validate your spreadsheet data.
 - a. **If any imported data is Invalid,**
 - ii. Update your saved spreadsheet.
 1. Note: Don't cancel out of your “Add Multiple Cases (Off Airport)” screen.
 - a. If you do, your data will need to be re-accomplished after spreadsheet update.
 - iii. Return to the **Add Multiple Cases (Off Airport)** screen.
 - iv. Click **Browse** to select your updated spreadsheet for upload.
 - v. Click the **“Read File”** button to validate your spreadsheet data.
 1. **If any data is Invalid**, repeat **step 5** until all spreadsheet data is valid.

Complete your spreadsheet (based on the Instructions tab)

Add Multiple Cases (Off Airport) screen

Example of invalid spreadsheet data

* Note: The data imported from your spreadsheet will be displayed in this section.

Location(s) Data											
Structure Name	Latitude	Longitude	SE	Structure Height (AGL)	Requested M&L	Current M&L	Prior ASN	Current AGL	ADLS	SE Comments	Message
test1	34-13-08.54	118-29-21.20	779	34	yellow						Invalid Requested M&L.
test2	34-13-08.54	118-29-21.19	779	34	Paint and a med-dual system						Valid
test3	34-13-08.54	118-29-21.18	778	34	Paint and a med-dual system						Valid
test4	34-13-08.54	118-29-21.17	776	34	Paint and a med-dual system						Valid
test5	34-13-08.54	118-29-21.16	778	34	Paint and a med-dual system						Valid

- b. **If all imported data is Valid,**
 - i. A successful data imported message (**Valid**) will be displayed in the **Location(s) Data** section for each row of data.
 - ii. **Check** the data certification and **Save** button.



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Add Multiple Cases (Off Airport) screen

Example of **valid** spreadsheet data

Note: The data imported from your spreadsheet will be displayed in this section.

Structure Name	Latitude	Longitude	SE	Structure Height (AGL)	Requested M&L	Current M&L	Prior ASN	Current AGL	ADLS	SE Comments	Message
test1	34-13-08.54	118-29-21.20	779	34	Paint and a med-dual system						Valid
test2	34-13-08.54	118-29-21.19	779	34	Paint and a med-dual system						Valid
test3	34-13-08.54	118-29-21.18	778	34	Paint and a med-dual system						Valid
test4	34-13-08.54	118-29-21.17	776	34	Paint and a med-dual system						Valid
test5	34-13-08.54	118-29-21.16	778	34	Paint and a med-dual system						Valid

I hereby certify that all of the above statements made by me are true, complete, and correct to the best of my knowledge. In addition, I agree to mark and/or light the structure in accordance with established marking and lighting standards as necessary.

[Save Case\(s\)](#)

Add Multiple Cases (Off Airport) screen

Multiple Cases drafts are created in your account, after the imported Multiple Cases (Off Airport) project data, and the required data fields of the form have been certified and successfully saved.

Example of **successfully saved** Multiple Cases (Off Airport) drafts

Note: The data imported from your spreadsheet will be displayed in this section.

Structure Name	Latitude	Longitude	SE	Structure Height (AGL)	Requested M&L	Current M&L	Prior ASN	Current AGL	ADLS	SE Comments	Message
test1	34-13-08.54	118-29-21.20	779	34	Paint and a med-dual system						Successfully Saved
test2	34-13-08.54	118-29-21.19	779	34	Paint and a med-dual system						Successfully Saved
test3	34-13-08.54	118-29-21.18	778	34	Paint and a med-dual system						Successfully Saved
test4	34-13-08.54	118-29-21.17	776	34	Paint and a med-dual system						Successfully Saved
test5	34-13-08.54	118-29-21.16	778	34	Paint and a med-dual system						Successfully Saved

Cases successfully saved.

[Next](#)



The Map Verification screen displays all draft Multiple Cases created, which require Map verification before submission.

Obstruction Evaluation **Map Verification** faa.gov Tools: Print this page

Home [Mapping - Desk Reference Guide](#)

FAA OE/AAA Offices
View Determined Cases
View Interm Cases
View Proposed Cases
View Supplemental Notices (Form 7460-2)
View Circularized Cases
Search Archives
Download Archives

- To submit your project to the FAA, you must verify the coordinates of each case listed below
- Select the link labeled View Map to verify for each case
- Review the plotted location on the Map
- Select Verify once you have confirmed the location or click on the structure name link to go back to the Structure Name and revise your entered coordinates

NOTE: You may continue to the Project Summary page without verifying your map(s), however, before your case is eligible for submission to the FAA you will be required to verify your plotted location. This function will also be available on the next screen for you to complete later.

Project Name: BRICK-000465808-18

Structure	City, State	Lat/Long	Map
test1 Draft	test, CA	34° 13' 8.54" N 118° 29' 21.16" W	View Map to verify
test2 Draft	test, CA	34° 13' 8.54" N 118° 29' 21.19" W	View Map to verify
test3 Draft	test, CA	34° 13' 8.54" N 118° 29' 21.18" W	View Map to verify
test4 Draft	test, CA	34° 13' 8.54" N 118° 29' 21.17" W	View Map to verify
test5 Draft	test, CA	34° 13' 8.54" N 118° 29' 21.16" W	View Map to verify

To submit this project you must verify the coordinates of each case listed above by verifying the map.

Select the link labeled **Verify Map** to:

- verify the coordinate location for each Multiple Case in the project (displayed above the map).
- Review the plotted structure location on the Map (red bullseye).

34° 13' 8.54" N
118° 29' 21.16" W View Map to verify

Structure Name: test1
Latitude: 34° 13' 8.54" N
Longitude: 118° 29' 21.16" W

By verifying the coordinates represented on the map, you agree that the location of the case you have entered is correct to the best of your knowledge.

Aerial Photography Transparency Setting (1% increments)

[Verify Map](#)
[Continue - Map/Verify Later](#)



Note: Once a map is verified, if you return to the saved Off Airport data entry draft, and re-certify, and again save the data, you'll be required to re-verify the map location prior to submission to the FAA. If you return to the saved Off Airport data entry draft [view data], but cancel, (does not re-certify the entered data), you won't be required to re-verify the Map.

Notice of Proposed Construction or Alteration - Off Airport

Project Name: _____ Sponsors: _____

Project Summary : BRICK-000465808-18

Structure	City, State	Lat/Long	Map	Actions
test1 Draft	test, CA	34° 13' 8.54" N 118° 29' 21.20" W	Verify Map	Clone Delete Upload a PDF
test2 Draft	test, CA	34° 13' 8.54" N 118° 29' 21.19" W	Verify Map	Clone Delete Upload a PDF
test3 Draft	test, CA	34° 13' 8.54" N 118° 29' 21.19" W	Verify Map	Clone Delete Upload a PDF
test4 Draft	test, CA	34° 13' 8.54" N 118° 29' 21.17" W	Verify Map	Clone Delete Upload a PDF
test5 Draft	test, CA	34° 13' 8.54" N 118° 29' 21.15" W	Verify Map	Clone Delete Upload a PDF

To submit this project, you must verify the coordinates for each case listed above.

When the last listed map in a Multiple Cases project is verified (on the Map Verification screen), the *Project Summary* screen will be displayed.

Submit to FAA

Note: Before submitting your Multiple Cases project to the FAA, determine if you need to use the Upload, Clone or Delete features.

Once all Multiple Cases maps have been verified, you may submit your Multiple Cases project (Off Airport) to the FAA.

- The [Submit] button will appear on the Project Summary screen to allow you to submit the Multiple Cases (Off Airport) project to the FAA.



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Notice of Proposed Construction or Alteration - Off Airport

Project Name: BRICK-000465808-18 Sponsor: Brickell Heights LLC

Project Summary : BRICK-000465808-18

Structure	City, State	Lat/Long	Map	Actions
11e01 Draft	Ind, CA	34° 13' 9.54" N 118° 29' 21.20" W	Show Map (De-Verify)	Close Delete Upload a PDF
11e02 Draft	Ind, CA	34° 13' 9.54" N 118° 29' 21.19" W	Show Map (De-Verify)	Close Delete Upload a PDF
11e03 Draft	Ind, CA	34° 13' 9.54" N 118° 29' 21.18" W	Show Map (De-Verify)	Close Delete Upload a PDF
11e04 Draft	Ind, CA	34° 13' 9.54" N 118° 29' 21.17" W	Show Map (De-Verify)	Close Delete Upload a PDF
11e05 Draft	Ind, CA	34° 13' 9.54" N 118° 29' 21.16" W	Show Map (De-Verify)	Close Delete Upload a PDF

[Add Another Case to this Project](#) [Change the sponsor for this Project](#)

[Mapping - Desk Reference Guide](#) [Attaching Documents - Desk Reference Guide](#)

[Upload a PDF to the Project](#)
Please upload all supporting case documentation including the label certified survey, if available.

You may submit your Project to the FAA

[Submit](#)

If you've provided all the information about your Multiple Cases project, select the [Submit] button.

This will take you to the Confirm Project Submission screen. Confirm you want to submit your project and associated cases to the FAA.

Select the **[I Confirm]** button to submit the Multiple Cases project to the FAA.

Upon OE/AAA confirmation of your Multiple Cases (Off Airport) project submission, aeronautical study numbers will be assigned to your project cases.

Project Submission Success

Project Name:

Project BRICK-000465811-18 has been submitted successfully to the FAA.

Your filing is assigned Aeronautical Study Number (ASN):

- 2025-AWP-8894-OE
- 2025-AWP-8895-OE
- 2025-AWP-8896-OE
- 2025-AWP-8897-OE
- 2025-AWP-8898-OE
- 2025-AWP-8899-OE

Please refer to the assigned ASN on all future inquiries regarding this filing.

Please return to the system at a later date for status updates.

It is the responsibility of each e-filer to exercise due diligence to determine if coordination of the proposed construction or alteration is necessary with their state aviation department. Please use the link below to contact your state aviation department to determine their requirements.

[State Aviation Contacts](#)

To ensure e-mail notifications are delivered to your inbox please add noreply@faa.gov to your address book. Notifications sent from this address are system generated FAA e-mails and replies to this address will NOT be read or forwarded for review. Each system generated e-mail will contain specific FAA contact information in the text of the message.

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